



About This Policy

Effective Dates:

04-29-1976

Last Updated:

04-27-1982

Responsible University Administrator:

University Faculty Council

Policy Contact:

ufcoff@indiana.edu

Policy Statement

Calendars on all campuses of the University are to be constructed according to these guidelines:

1. In order that students may transfer from one to another campus of Indiana University without loss of time in the pursuit of their educational goals, the beginning and ending dates for semesters and major summer sessions will be approximately the same on all campuses to minimize overlap between two sessions at the various campuses.
2. The usual 3-credit lecture class shall meet for a minimum of approximately 2,000 minutes, excluding the final examination period.
3. A standard semester shall contain at least 15 weeks of instruction, including final examinations.
4. A campus calendar committee, with the approval of its respective faculty, will determine the number and arrangement of days needed for student orientation, counseling, registration, and final examinations.
5. Thanksgiving Recess, consisting of at least Thanksgiving Day and the following Friday, will be observed on each campus.
6. Following the ending of classes, an appropriate number of days may be reserved each semester for final examinations. At no time should the examination period for the first semester end later than December 23.
7. The Spring Recess should be no more than one week in length.
8. The University's Founders Day ceremony will be observed on the third Wednesday of April. *[NOTE: Current practice is that the date of Founders Day is set by the President's Office and that it usually is observed in March. (Administrative Practice)]*
9. The University Commencement Committee will coordinate the dates for commencement ceremonies so that the President and other key officials will be able to attend these ceremonies on each campus.
10. Independence Day and Martin Luther King, Jr. Day are to be recognized as recess days on each campus. (See the [Indiana University Board of Trustees' Resolution regarding Martin Luther King, Jr. Day.](#))
11. In order to facilitate the coordination of calendars within the Indiana University system, the calendar committee for a specific campus will inform and consult with the University Calendar Committee and obtain its approval

for any exceptions to these guidelines, prior to recommending a calendar to its Faculty Council (or equivalent approving body).

History

(University Faculty Council, April 29, 1976, and April 27, 1982)

Related Information

[Indiana University Board of Trustees Resolution Regarding Martin Luther King, Jr. Day](#)
[Indiana University Board of Trustees resolution on common calendar 2014](#)