

INDIANA UNIVERSITY
Office of the Treasurer
Endowment Account Request Form

| | | | |
|---|---|--|----------------------|
| New Endowment Account Name | | | |
| Account type | Full Endowment <input type="checkbox"/> | Quasi Endowment <input type="checkbox"/> | |
| Reason for account request | | | |
| Amount funds to open/supplement account | | | |
| Source of transfer or deposit into account | | | |
| If a transfer, list the purpose of account from which funds are being transferred ¹ | | | |
| Purposes for which income will be spent¹ | | | |
| Spending account number | | | |
| Purpose of spending account¹ | | | |
| Spending account Fiscal Officer | | | |
| Gift or grant agreement attached⁴ | Yes <input type="checkbox"/> | No <input type="checkbox"/> | |
| Approvals | Name | Signature | Date Approved |
| 1. Fiscal Officer of Spending Account | | | |
| 2. Dean or Department Chair | | | |
| 3. Manager, Financial Analyst, Office of the Treasurer ² | David DeForest | | |
| 4. Campus Vice Chancellor/Provost for Administration or Financial Affairs | | | |
| 5. AVP & University Controller | Joan Hagen | | |
| 5. AVP for Budget and Planning | Sam Adams | | |
| 6. University Treasurer | Don Lukes | | |
| | | | |
| New Endowment Account Number ³ | | | |
| Comments: | | | |

¹ Purpose of account from which funds are transferred must be consistent with the purpose of the endowment account and designated spending account.

² Manager, Financial Analyst must approve form submission and attached materials before form routed to Campus Vice Chancellor, and UA signators.

³ Account number assigned by the Office of the Treasurer