

The following interim policy provisions have been adopted to comply with the Families First Coronavirus Response Act (FFCRA).

Indiana University employees (including all academic appointees, staff, and temporary employees) are eligible for Emergency Paid Sick Leave (EPSL). Additional eligibility requirements apply to Student Academic Appointees and Adjunct instructors. EPSL is available from July 1 to December 31, 2020.

Indiana University employees (including all academic appointees, staff, and temporary employees) may be eligible for Emergency Family Medical Leave (EFMLA) if they have been employed for at least 30 days prior to their leave request. EFMLA is available through December 31, 2020.

Information regarding the implementation of EPSL and EFMLA, including how to apply, can be found at <https://hr.iu.edu/relations/coronavirus/faq-i.html>.

In addition, interim policy provisions have been adopted to encompass the Keep IU Healthy (KIH) sick leave that Indiana University is providing for coronavirus-related illnesses. See <https://hr.iu.edu/relations/coronavirus/faq-i.html> for information related to eligibility and qualifying reasons for leave. This amendment will remain in effect during only for the period of the pandemic and will become inapplicable upon the rescission of KIH.

All other provisions of this policy remain in full force and effect.

Vacation for Twelve-Month Academic Appointees

ACA-46

About This Policy

Effective Dates:

03-07-1967

Last Updated:

04-21-1967

Responsible University Administrator:

Board of Trustees, Indiana University

Policy Contact:

Campus Chief Academic Affairs Official

Scope

All twelve-month academic appointees.

Policy Statement

1. Vacations are allowed and encouraged for the purpose of increasing individual efficiency and usefulness of the academic staff.
2. All twelve-month academic appointees are entitled to one month's vacation with full compensation for each calendar year.
3. Vacation time is not cumulative, i.e., if vacation time is not taken during one year the individual is not entitled to two months' vacation during the next year.
4. During a vacation period for which an individual receives his or her regular monthly compensation, it is understood that he or she shall not accept or receive compensation for full time employment elsewhere.

5. Although vacations need not be taken at the same time each year, the vacation period in any year should not follow immediately the vacation period of the preceding year.
6. No academic appointee can expect additional compensation in lieu of vacation.

(Faculty Council, March 7, 1967; Board of Trustees, April 21, 1967)

Vacation Policy Amendment

The Faculty Council has recommended a change in vacation policy for academic staff on twelve months' appointment to allow them one month's vacation with full compensation for each calendar year, not to be accumulative. The present statement has been interpreted by some departments to mean that no person on a twelve months' academic appointment could have terminal leave, and this revision is intended to correct the inequities and inconsistencies that have arisen in interpretation of the policy.

(Board of Trustees, April 21, 1967)

History

On April 21, 1967 the Board of Trustees approved an amendment to this policy which allowed academic staff on twelve months' appointment one month's vacation with full compensation for each calendar year, not to be accumulative (see points 2 and 3 of the Policy Statement, above). The revision was intended to correct inequities and inconsistencies that arose in interpretation of the policy.

SUPERSEDED