

 INDIANA UNIVERSITY
Volunteer Form

Name (print full name: First, Middle, Last)

Address: _____

Cell or Home Phone: _____

Date of Birth: _____

If a driver's license is required for the volunteer engagement, do you hold a valid driver's license?

YES NO

If you are a current Indiana University employee, please identify your **employment start date (month, year), current position, and campus address:**

If you are a former Indiana University employee, please identify, the **first and last years of employment, last position and department, and former name (if different than present):**

Have you ever been convicted of a crime (felony or misdemeanor) other than a minor traffic violation, and the conviction record has not been expunged, restricted or sealed by a judge? YES NO

Convicted means you were declared guilty by a judge or you pleaded guilty in court, whether or not you paid a fine or spent time in jail or in prison. For IU purposes, driving while under the influence, driving on a suspended license, reckless driving, leaving the scene of an accident, and vehicular homicide are **not** minor traffic violations and must be disclosed (whether the result was a ticket or a more severe penalty). Minor traffic violations that result in tickets do not need to be disclosed. A volunteer engagement with IU may be conditional, subject to the findings of a criminal history investigation. Answering yes to this question does not automatically disqualify you for a volunteer engagement; however, information obtained from the investigation will be used in the review process.

If yes, you must disclose for each offense: date, charge, city, state and disposition:

(Include type of offense (e.g., misdemeanor, felony) and judgment (e.g., guilty, conditional dismissal).)

Notices:

Indiana University is an Equal Opportunity/Equal Access/Affirmative Action institution. IU is committed to maintaining an alcohol and drug-free workplace and to complying with the Drug Free Workplace Act of 1988 and its amendments. To that end, all volunteers must comply with the University's Substance Free Workplace policy. Smoking is prohibited on Indiana University property. Annual security and fire safety reports containing policy statements and crime and fire statistics for Indiana University campuses are available at: <http://protect.iu.edu/police/crimestats>

Please read and sign the following statement:

I certify that all information provided in all my application material is true. I understand that any false statement made herein is sufficient reason for rejection of this application or termination of my volunteer engagement regardless of date of discovery. I authorize IU to investigate all statements made in my application material for purposes of my volunteer engagement with IU. I authorize any educational institution or employers and others identified in this application (and their agents or employees) to respond to questions concerning information given in this application material and I further release from liability such former employers, institutions, or persons providing such information to IU.

I understand that a volunteer engagement with a program involving children will be contingent on the receipt and evaluation of the background check report. Note that information contained on your criminal background report regarding any outstanding warrants may be referred to law enforcement. Disclosure of convictions in this application does not automatically disqualify me for a volunteer engagement, however, information obtained from the investigation will be considered. Information obtained from the background report may also be considered in the course of any current or future employment by IU.

I have carefully read and understand this statement and, by my signature below, note such.

(Signature of Applicant)

(Date)